

# **INSTRUCTIONS FOR AUTHORS**

## **Article Types**

Three types of manuscripts may be submitted:

1. **Regular articles:** should describe new and carefully confirmed findings, and experimental procedures should be given in sufficient detail for others to verify the work. The length of a full paper should be the minimum required to describe and interpret the work clearly (max.10 pages). *Additional pages will be supplementary charged.*
2. **Review articles:** must contain at least three basic elements: an introduction or background information section; the body of the review containing the discussion of sources; and, finally, a conclusion and/or recommendations section to end the paper. The length of a full paper should be the max. 20 pages (if the number of references is 80-100) and max. 45 pages (if the number of references is over 300). *Additional pages will be supplementary charged.*

Manuscripts should be written in English (American or British usage is accepted, but not a mixture of these) and submitted directly on the journal website. The 2nd, 3rd and the next versions can be sent by e-mail, at the following address: [inmatehjournal@gmail.com](mailto:inmatehjournal@gmail.com), mentioning the registration number (N...).

Please be sure to include your full affiliation and e-mail address (see Sample manuscript)

The authors are responsible for the accuracy of the whole paper and references.

There are allowed 2 papers by each first author.

The text layout should be in single-column format. To avoid unnecessary errors, it is strongly advised to use the "spell-check" and "grammar check" functions of your word processor.

## **Review Process**

All manuscripts are reviewed by 2 members of the Scientifically Review Office.

Decisions will be made as quickly as possible, and the journal strives to return reviewer comments to authors within 3 weeks to 4 months, depending on the reviewers' responses. The editorial board will re-evaluate manuscripts that are accepted pending review.

## **NOTE:**

Submission of a manuscript implies: that the work described has not been published before (excepting as an abstract or as part of a published lecture or thesis) that it is not under consideration for publication elsewhere.

## **1. REGULAR ARTICLES**

- Manuscripts should be concise, in **1.15 line spacing**, and should have 2 cm all over margins. The font should be **Arial 10 pt.** Ensure that each new paragraph is clearly indicated, using TAB at 1 cm.
- Title will be **Arial 12 pt.** and explicit figures will be **Arial 9 pt.**
- Text will be written in English.
- Chapters' titles are written by **Arial 10 pt, Bold, Uppercase** (e.g INTRODUCTION, MATERIAL AND METHODS), between chapters is left a space for 10 pt. At the beginning of each paragraph, leave a tab of 1 cm.
- The paper body will be written in **Arial 10 pt., Justify alignment.**

**TITLE** **Arial 12 pt., Uppercase, Bold, Center** (in English language) and **Bold Italic** (in native language).

Should be a brief phrase describing the contents of the paper. Avoid long titles; a running title of no more than 100 characters is encouraged (without spaces).

**AUTHORS:** **ARIAL 9, Bold, Centre alignment**

Under the paper's title, after a space (enter) 9 pt., write **authors' name and surname** and **affiliations** (**Arial 8 pt.-Regular**)

When the paper has more than one author, their name will be followed by a mark (Arabic numeral) as superscript if their affiliation is different.

**Corresponding author's name** (next row), (**Arial 8 pt.**). Should be added also: phone, fax and e-mail information, for the paper corresponding author (**font: 8 pt., Italic**).

**If the authors wish, academic positions can be added in the Footnote, by Times New Roman, Italic, 9pt.**

**KEYWORDS** (*In English*) about 4 to 7 keywords that will provide indexing references should be listed (*title: Arial 10pt, bold italic, text Arial 10 pt., italic*).

A list of non-standard *Abbreviations* should be added. In general, non-standard abbreviations should be used only when the full term is very long and used often. Each abbreviation should be spelled out and introduced in parentheses the first time it is used in the text. Standard abbreviations (such as ATP and DNA) need not to be defined.

**ABSTRACT** (*in English and Native language, Arial 10 pt.*), the title *bold*; the text of abstract: *italic*) should be informative and completely self-explanatory, briefly present the topic, state the scope of the experiments, indicate significant data, and point out major findings and conclusions. The Abstract should be max.250 words. Complete sentences, active verbs, and the third person should be used, and the abstract should be written in the past tense. Standard nomenclature should be used and abbreviations should be avoided. No literature should be cited.

**INTRODUCTION** (*Arial 10 pt.*) should provide a clear statement of the problem, the relevant literature on the subject, and the proposed approach or solution. It should be understandable to colleagues from a broad range of scientific subjects. We should refer to the current stage of researches performed in the field of the paper to be published, by quoting up-to-date specialty studies, preferably published **in the last 10 years**, excepting certain referential specialty books/studies, especially papers issued in magazines/journals/conferences/ISI quoted symposia or in other international data bases, which are well known and available.

**It is imperative to incorporate references from a diverse range of countries globally, rather than limiting sources to those from the native country.**

**MATERIALS AND METHODS** (*Arial 10 pt.*) should be complete enough to allow experiments to be reproduced. However, only truly new procedures should be described in detail; previously published procedures should be cited, and important modifications of published procedures should be mentioned briefly. Methods in general use need not be described in detail.

**RESULTS** (*Arial 10 pt.*) should be clarity presented. The results should be written in the past tense when describing findings in the authors' experiments. Results should be explained, but largely, without referring to the literature. Discussion, speculation and detailed interpretation of data should not be included in the Results, but should be put into the CONCLUSIONS section.

**CONCLUSIONS** (*Arial 10 pt.*) The main conclusions drawn from results should be presented in a short Conclusions section. Do not include citations in this section.

**Formulae, symbols and abbreviations:** Formulae will be typeset in Italics (preferable with the Equation Editor of Microsoft Office or MathType) and should be written or marked as such in the manuscript, unless they require a different styling. They should be referred to in the text as Equation (4) or e.g. (4). The formulae should be numbered on the right side, between brackets (*Arial 10 pt.*):

$$P = F \cdot v \quad (1)$$

Terms of the equation and the unit measure should be explained, e.g.

*P* is the power, [W];

*F* – force, [N];

*v* – speed, [m/s]

SI units must be used throughout.

**Equation terms in text, must be written using the same style as in Equation.**

**Tables** should be self-explanatory without reference to the text. The details of the methods used in the experiments should preferably be described in the legend instead of in the text. The same data should not be presented both in table and graph form or repeated in the text.

Table's title will be typed *Arial 9 pt, Bold, Centered*.

In the table, each row will be written *Arial 9 pt*, single-spaced throughout, including headings and footnotes.

The table should be numbered on the right side, between brackets (*Arial 10 pt*):

**Figure** (*Arial 9 pt., Bold, Center*) should be typed in numerical order (Arabic numerals). Graphics should be high resolution (e.g.JPEG). Figure number is followed by what represent the figure or graph e.g.:

**Fig. 1 - Test stand**

**Legend:** (*Arial 8 pt., Italic, Center*), e.g.

1 - plansifter compartments; 2- break rolls; 3 – semolina machines; 4 – reduction rolls; 5 – flour

**ACKNOWLEDGMENTS** (*Arial 10 pt.*) of people, grants, funds etc should be brief (*if necessarily*).

**REFERENCES** (*Arial 10 pt.*)

*(In alphabetical order, in English and in the original publication language).*

Minimum 20 references, from which minimum 3 references from the last 3 years

It is imperative to incorporate references from a diverse range of countries globally, rather than limiting sources to those from the native country.

The number of self-cited papers should not exceed 10% of the total references !

It can be used "References" tool from the *Word Editor*.

References should be cited in the text in brackets as in the following examples:

*(Babiciu P., Scripciu V., 2000)*

**All references must be provided in English with a specification of original language in round brackets.**

**Authors are fully responsible for the accuracy of the references.**

References should be alphabetically, **automatically numbered or without numbering**, with complete details, as follows:

**Examples:**

**Books:** Names and initials of authors, year (between brackets), title of the book (Italic), volume number, publisher, place, pages number or chapter, ISSN/ISBN:

[1] Vlăduț V., (2009), *Study of threshing process in axial flow apparatus (Studiul procesului de treier la aparatele cu flux axial)*, vol.1,"Terra Nostra", Publishing House, ISSN/ISBN ....., Iași/Romania;

**Journal Article:** Names and initials of authors, year (between brackets), full title of the paper, full name of the journal (Italic), volume number, publisher, place, page numbers, DOI or URL:

[1] Li Q., Feng J., (2024). Design and experimental analysis of rotary spoon soybean precision seeder (转勺式大豆精密排种器设计与试验分析), *INMATEH Agricultural Engineering*, vol.74, no.3, pp.13-24, Bucharest/Romania. DOI: <https://doi.org/10.35633/inmateh-74-01>

**Conference or Symposium:** Names and initials of authors, year (between brackets), full title of the paper (Regular), full name of the conference/symposium (Italic), volume number, publisher, place, ISSN, page numbers

[2] Bungescu S., Stahl W., Biriș S., Vlăduț V., Imbrea F., Petroman C., (2009), Cosmos program used for the strength calculus of the nozzles from the sprayers (Program Cosmos folosit pentru calculul de rezistență la zgomot al aparatelor de distribuție), *Proceedings of the 35 International Symposium on Agricultural Engineering "Actual Tasks on Agricultural Engineering"*, pp.177-184, Opatija / Croatia;

**Dissertation / Thesis:** Names and initials of authors, year (between brackets), full name of the thesis (Italic), specification (PhD Thesis, MSc Thesis), institution, place;

[3] Matache M.G., (2016). *Researches regarding testing in simulated and accelerated regime of agricultural machinery resistance structures (Cercetări privind încercarea în regim simulat și accelerat a structurilor de rezistență ale mașinilor agricole)*, PhD dissertation, POLITEHNICA University, Bucharest/Romania.

**Patents:** Names and initials of authors, year (between brackets), patent title (Italic), patent number, country:

[4] Grant P., (1989), *Device for Elementary Analyses*. Patent, No.123456, USA.

**Legal regulations and laws, organizations:** Abbreviated name, year (between brackets), full name of the referred text, document title/type (Italic), author, place:

[5] \*\*\* EC Directive, (2000), Directive 2000/76/EC of the European Parliament and of the Council of 4 December 2000, on the incineration of waste, Annex V, *Official Journal of the European Communities*, L332/91, 28.12.2000, Brussels.

**Web references:** The full URL should be given in text as a citation, if no other data are known. If the authors, year, and title of the documents are known and the reference is taken from a website, the URL address has to be mentioned after these data:

**The title of the book, journal and conference must be written in Italic.**

**The title of the article must be written Regular.**

**Citation in text**

Please ensure that every reference cited in the text is also present in the reference list (and vice versa). Do not cite references in the abstract and conclusions. Unpublished results, personal communications as well as URL addresses are not recommended in the references list.

Making personal quotations (one, at most) should not be allowed, unless the paper proposed to be published is a sequel of the cited paper. Articles in preparation or articles submitted for publication, unpublished, personal communications etc. should not be included in the references list.

**Citations style**

**Text:** All citations in the text may be made directly (or parenthetically) and should refer to:

- **single author:** the author's name (without initials, unless there is ambiguity) and the year of publication: "as previously demonstrated (*Brown, 2010*)".

- **two authors:** both authors' names and the year of publication: (*Adam and Brown, 2008; Smith and Hansel, 2006; Stern and Lars, 2009*)

- **three or more authors:** first author's name followed by "et al." and the year of publication: "As has recently been shown (*Werner et al., 2005; Kramer et al., 2000*) have recently shown ...."

**Citations of groups of references should be listed first alphabetically, then chronologically.**

**Units, Abbreviations, Acronyms**

- Units should be metric, generally SI, and expressed in standard abbreviated form.
- Acronyms may be acceptable but must be defined at first usage.

**2. REVIEWS**

Reviews and perspectives covering topics of current interest in the field, are encouraged and accepted for publication. A review must have **at least 80 references**.

It might give a new interpretation of old material or combine new with old interpretations. Or it might trace the intellectual progression of the field, including major debates. And depending on the situation, the literature review may evaluate the sources and advise the reader on the most pertinent or relevant.

Literature reviews must contain at least three basic elements: an introduction or background information section; the body of the review containing the discussion of sources; and, finally, a conclusion and/or recommendations section to end the paper.

The following provides a brief description of the content of each: Introduction: Gives a quick idea of the topic of the literature review, such as the central theme or organizational pattern. Body: Contains your discussion of sources and is organized either chronologically, thematically, or methodologically. Conclusions / Recommendations: Discuss what you have drawn from reviewing literature so far.